

Directions for the Santa Cruz Countywide Comprehensive School Safety Template Part I - Public Components

1. All sections of this template are required.
2. Add documents as Attachments.



COMPREHENSIVE SCHOOL SAFETY PLAN
Part I – Public Components
2022-2023

District: Delta High School at Cabrillo College
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Purpose of the Comprehensive School Safety Plan (CSSP)

Sections 32280-32288 of the California Education Code outline the requirements of all schools operating any kindergarten and any grades 1 to 12, inclusive, to write and develop a Comprehensive School Safety Plan relevant to the needs and resources of that particular school.

It is the intent of the Legislature in enacting the provisions to support California public schools as they develop their mandated Comprehensive School Safety Plans that are the result of a systematic planning process, that include strategies aimed at the prevention of, and education about, potential incidents involving crime and violence on school campuses. Comprehensive School Safety Plans are required under SB 719 & AB 115 and must contain the following elements:

- Assessment of school crime committed on school campuses and at school-related functions
- Child abuse reporting procedures
- Disaster procedures
- Suspension and expulsion policies
- Procedures to notify teachers of dangerous pupils
- Discrimination and harassment policies
- School wide dress code policies
- Procedures for safe ingress and egress
- Policies enacted to maintain a safe and orderly environment
- Rules and procedures on school discipline
- Hate crime reporting procedures

The Comprehensive School Safety Plan will be reviewed and updated by March 1st every year. In January every year, the school will report on the status of its school safety plan including a description of its key elements in the annual School Accountability Report Card (SARC).

A copy of the Comprehensive School Safety Plan Public Version – Part I is available for review at the Delta High School at Cabrillo College office, and online at deltaschool.org.

Plan Development and Approval

The Delta High School at Cabrillo College Comprehensive School Safety Plan has been developed by:

School Site Council

X School Safety Planning Committee

Which includes the following members:

Name	Membership Role
Jen Ra'anan	Superintendent
Jen Raanan	Principal from Delta High School at Cabrillo College
Ana Ruiz	Parent whose child attends the School
Teresa Diosdado	Classified Employee
	Law Enforcement Agency Representative
Brian Harvey	Other

Key Dates of Plan Development and Approval	Date(s)
Meeting with representative of law enforcement agency to develop the Plan	
Meeting at the school site to allow members of the public the opportunity to review and express opinions about the Plan	
School Site Council approval of the Plan	
School District Board approval of the Plan	
Submission to Santa Cruz County Office of Education for audit review	

Current Status of School Crime

This section presents data that will be analyzed to assess the current status of school crime committed on the Delta High School at Cabrillo College campuses and at school-related functions. Data presented include:

Behavior Incidents

Incident Type	17-18	18-19	19-20
Suspensions (total #)	N/A	16	7
Expulsions (total #)	N/A	0	1
Chronic Absentee Rate	N/A	N/A	N/A
Discipline for bullying and harassment	N/A	1	2
Discipline for fighting	N/A	2	0
Discipline for substance abuse	N/A	9	6
Discipline involving the police	N/A	0	1

Findings from the analysis of the data presented above include:

School Safety Strategies and Programs

Delta High School at Cabrillo College is committed to school safety for all students, staff, and visitors. Many strategies and programs provide and maintain a high level of school safety.

School Vision/Mission Statement

Delta serves students who have not experienced success in traditional schools. Through strong relationships, Delta builds a safe, inclusive, and caring academic community. Small classes, varied programs, and engaging curriculum empower students and prepare them to successfully navigate life beyond high school.

Providing a safe learning environment is a priority for staff, parents, students, and school community members. Delta High School at Cabrillo College prepares students to be self-disciplined and responsible citizens who can meet the challenge of living in an ethnically and socio-economically diverse community. Delta High School at Cabrillo College promotes caring and nurturing relationships and work cooperatively with parents, students, law enforcement representatives, and other community agencies. Delta High School at Cabrillo College stresses prevention of violence on campus and prepares students to handle conflict, anger, and other threats to safety.

Programs are implemented to prevent drug, alcohol, and tobacco use. The Delta High School at Cabrillo College discipline policy provides students with behavior guidelines that are aligned to the California Education Code and district policies. School-wide rules, classroom rules, the dress code, and consequences for rule infractions provide students with clear expectations for behavior. The focus is to reduce barriers to learning as well as to build protective factors leading to student success, both academically and socially.

Intervention and prevention programs focus on positive youth development. Delta High School at Cabrillo College implements programs to create a positive school climate and promote social-emotional learning using research-based strategies. Delta High School at Cabrillo College implements multi-tiered systems of support/response to intervention for students that promote high expectations, maintain student engagement in school, and provide systems for student success.

Strategies and programs unique to Delta High School at Cabrillo College that provide a safe learning environment for all students, including LGBTQ students.

The principal and select teachers have participated in a county-wide Incident Command Training. The school recently purchased the Remind communication platform for quick outreach to parents. QSA (Queer Straight Alliance) meets weekly, Gender Affirmation protocol for all incoming and current students, participation in YES conference (Youth Empowerment Summit) and Queer Youth Summit, social-emotional counselors available throughout the school day, advisory meetings each Friday. The Care Team meets weekly to identify students who need more support and Friday the staff discusses these students and strategies for supporting them.

Child Abuse Reporting Procedures

(EC 35294.2 [a] [2]; PC 11166)

All school staff members actively monitor the safety and welfare of all students. Staff members understand their responsibility as child-care custodians and will immediately report all cases of known and suspected child abuse pursuant to Penal Code Section 11166. District employees who are mandated reporters, as defined by law and administrative regulation, are obligated to report all known or suspected incidents of child abuse and neglect.

Penal Code 11166. (a) Except as provided in subdivision (d), and in Section 11166.05, a mandated reporter shall make a report to an agency specified in Section 11165.9 whenever the mandated reporter, in his or her professional capacity or within the scope of his or her employment, has knowledge of or observes a child whom the mandated reporter knows or reasonably suspects has been the victim of child abuse or neglect. The mandated reporter shall make an initial report by telephone to the agency immediately or as soon as is practicably possible, and shall prepare and send, fax, or electronically transmit a written follow up report within 36 hours of receiving the information concerning the incident. The mandated reporter may include with the report any non-privileged documentary evidence the mandated reporter possesses relating to the incident.

Plans are also completed to assure ongoing monitoring of the student. School staff work closely with police and Child Protective Services with follow up actions as needed. Considerable effort is made to maintain the confidentiality of the student and employee in all cases of child abuse reporting. Copies of all written reports are maintained in a confidential file in the principal's office. Board Policy 5141.4 addresses Child Abuse Prevention and Reporting and is included in the Appendix of the Comprehensive School Safety Plan.

Emergency/Disaster Preparedness Training Schedule

Delta High School at Cabrillo College will provide all students and staff with emergency/disaster preparedness training in a variety of procedures according to the following schedule:

Training	Date(s)
Fire Procedures	9.16.2022 3.10.2023
Lock Down Procedures	9.16.2022 3.10.2023
Code Red Procedures	9.16.2022 3.10.2023
Shelter in Place Procedures	9.16.2022. 3.10.2023
Earthquake Emergency Procedures	9.16.2022 3.10.2023

Procedures for Emergency Use by Public Agency – BP 3516

As documented in Board Policy 3516, public agencies, including the American Red Cross, have permission to use school buildings, grounds, and equipment for mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare. The Board will cooperate with such agencies in furnishing and maintaining whatever services they deem necessary to meet the community's needs. Board Policy 3516 is included in the Appendix.

Suspension/Expulsion Policies – BP 5144.1

As documented in Board Policy 5144.1, the school desires to provide students access to educational opportunities in an orderly school environment that protects their safety and security, ensures their welfare and well-being, and promotes their learning and development. Rules and regulations set the standards of behavior expected of students and the disciplinary processes and procedures for addressing violations of those standards, including suspension and/or expulsion. Board Policy 5144.1 is included in the Appendix.

Procedures to Notify Teachers of Dangerous Pupils – BP 4158

As documented in Board Policy 4158, the Superintendent or designee shall ensure that employees are informed, in accordance with law, regarding crimes and offenses by students who may pose a danger in the classroom. Board Policy 4158 is included in the Appendix.

Nondiscrimination/Harassment Policy – BP 5145.3

As documented in Board Policy 5145.3, the Board of Education desires to provide a safe school environment that allows all students equal access and opportunities in the district's academic and other educational support programs, services, and activities. The Board prohibits, at any district school or school activity, unlawful discrimination, including discriminatory harassment, intimidation, and/or bullying of any student, based on actual or perceived characteristics of race or ethnicity, color, nationality, national origin, ethnic group identification, age, religion, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or any other characteristic identified in Education

Code 200 or 220, Penal Code 422.55, or Government Code 11135, or based on association with a person or group with one or more of these actual or perceived characteristics. Board Policy 5145.3 is included in the Appendix.

Strategies and programs unique to Delta High School at Cabrillo College that provide a safe school environment for all students, including LGBTQ students.

Staff and student training on sexual harassment in fall (students) and winter (staff). Students may make a report of sexual harassment via tool on the website that allows them to be anonymous.

Dress Code – BP 5132

As documented in Board Policy 5132, the Board of Education believes that appropriate dress and grooming contribute to a productive learning environment. The Board expects students to give proper attention to personal cleanliness and to wear clothes that are suitable for the school activities in which they participate. Students' clothing must not present a health or safety hazard or a distraction which would interfere with the educational process. Students are prohibited from wearing gang-related apparel when there is evidence of a gang presence that disrupts or threatens to disrupt the school's activities. Board Policy 5132 is included in the Appendix.

Delta Revised Dress Code revised 2018

I. Vision

Delta's dress code encourages comfort within the parameters of safety and the underlying expectation that NO staff member or student will be made to feel uncomfortable, threatened, or demeaned by another's dress.

The primary responsibility for a student's attire resides with the student and their parent(s) or guardian(s). The school is responsible for seeing that student attire does not interfere with the health or safety of any student, that student attire does not contribute to a hostile or intimidating atmosphere for any staff or student, and that dress code enforcement does not reinforce or increase marginalization or oppression of any group based on race, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, cultural observance, household income, or body type/size. Any restrictions to the way a student dresses must be necessary to support the overall educational goals of the school and must be explained within this dress code.

II. Guidelines

Students Must Wear

A shirt (with fabric in the front, back, and on the sides under the arms), AND

Pants/jeans or the equivalent (for example, a skirt, sweatpants, leggings, a dress or shorts), AND

Courses that include attire as part of the curriculum (for example, professionalism, public speaking, and job readiness) may include assignment-specific dress, but should not focus on covering bodies in a particular way or promoting culturally-specific attire.

Shoes

Students May Wear :

Hats facing straight forward or straight backward. Hats must allow the face to be visible to staff, and not interfere with the line of sight of any student or staff

Religious headwear

Hoodie sweatshirts (wearing the hood overhead is allowed, but the face and ears must be visible to school staff)

Fitted pants, including opaque leggings, yoga pants, and "skinny jeans"

Pajamas

Ripped jeans, as long as underwear and buttocks are not exposed.

Tank tops, including spaghetti straps; halter tops

Students Cannot Wear:

Violent language or images

Images or language depicting drugs or alcohol (or any illegal item or activity)

Hate speech, profanity, pornography, or current gang-related clothing, colors, or symbols

Images or language that creates a hostile or intimidating environment based on any protected class or consistently marginalized groups. Sexually graphic references, profanity, and vulgarity are to be avoided

Coverage

Certain body parts must be covered for all students at all times during normal school activities, such as standing, sitting, and walking.

Clothes must be worn in a way such that genitals, buttocks, breasts, and nipples are fully covered with opaque fabric.

Underwear and or butt cheeks should not be visible below the hemline of shorts

Clothing that does not sufficiently cover an appropriate amount of a student's body, or that reveals an excessive amount of undergarments, will be substituted by something more substantial.

III. Enforcement

To ensure effective and equitable enforcement of this dress code, school staff shall enforce the dress code consistently using the requirements below. School administration and staff shall not have discretion to vary the requirements in ways that lead to discriminatory enforcement.

Staff will let the principal or dean know if a student is in violation of the dress code. Principal and dean will meet with the student in their office during a break between classes. Students in violation of the dress code will be provided three (3) options to be dressed more to code during the school day:

Students will be asked to put on their own alternative clothing, if already available at school, to be dressed more to code for the remainder of the day.

Students will be provided with temporary school clothing to be dressed more to code for the remainder of the day.

If necessary, students' parents or guardians may be called during the school day to bring alternative clothing for the student to wear for the remainder of the day.

No student should be affected by dress code enforcement because of racial identity, sex assigned at birth, gender identity or expression, sexual orientation, ethnicity, cultural or religious identity, household income, body size/type, or body maturity.

School staff shall not enforce the school's dress code more strictly against transgender and gender nonconforming students than other students.

Students should not be shamed or required to display their body in front of others (students, parents, or staff) in school.

"Shaming" includes, but is not limited to:

kneeling or bending over to check attire fit;

measuring straps or skirt length;

asking students to account for their attire in the classroom or in hallways in front of others;

calling out students in spaces, in hallways, or in classrooms about perceived dress code violations in front of others; in particular, directing students to correct sagged pants that do not expose the entire undergarment, or confronting students about visible bra straps, since visible waistbands and straps on undergarments are permitted; and,

accusing students of "distracting" other students with their clothing.

These dress code guidelines shall apply to regular school days, as well as any school-related events and activities, such as graduation ceremonies and prom.

Rules and Procedures for School Discipline – BP 5144

As documented in Board Policy 5144, the Board of Education is committed to providing a safe, supportive, and positive school environment which is conducive to student learning and to preparing students for responsible citizenship by fostering self-discipline and personal responsibility. The Board believes that high expectations for student behavior, use of effective school and classroom management strategies, provision of appropriate intervention, provision of appropriate intervention and support, and parent involvement can minimize the need for disciplinary measures that exclude students from instruction as a means for correcting student misbehavior.

Students are expected to show respect for others, follow school rules, and behave in such a manner as to not disrupt the learning process for other students. Inappropriate behavior may result in a Call for Resolution (CFR). A warning may or may not be issued before a CFR is given. A CFR documents a staff member's concern, which needs to be discussed and resolved with the student before they return to class. Suspensions may lead to behavior contracts. However, students earning suspensions who are not on behavior contracts may be moved directly to final contracts in certain cases.

Behavior Expectations:

Students are expected to treat others in the Delta community with respect and contribute to a non-disruptive learning environment. The following rules reflect the importance of supporting a learning environment that is safe, clean and respectful.

To maintain safe and positive learning environment for all students, students are expected to:

- Use safe and supportive language - refrain from drug or party talk, hate speech or gossip
- Wear clothing that follows Delta's dress code
- Attend school sober, and well-rested
- Follow Delta's attendance policies by coming to school on time and signing in and out when leaving campus
- Follow all guidelines for use of computers, social media, and school-issued email accounts
- Keep cell phones in cell hotel
- Actively participate in class
- Follow teacher directions
- Use headphones only when it is explicitly necessary for school (watching a video for class)
- Refrain from public displays of affection

To maintain equipment and facilities students may not:

- Steal school or personal property
- Leave trash/recycling/spills from food or drinks in class
- Lay on/put feet on furniture, sit on tables (students are expected to sit in chairs without tipping back)
- Tag, write or draw on school property
- Damage or misuse school property in any way

Safe Place Policy:

At Delta High School, the highest priority is keeping the school safe for all students to learn and grow. In order to keep Delta High School a safe place for students, the following will be enforced:

- Delta is a drug/alcohol-free school: no drugs/alcohol on campus and no "party talk"
- No hate speech/inappropriate language
- No clothing depicting drugs/alcohol, hate speech, violence or sexually explicit content
- Classrooms will be left clean and orderly
- NO "DRAMA"

Unsafe behavior can result in the student moving into the discipline plan process.

Work Policy:

Delta students are expected to make their best effort to grow and achieve academically at all times. If a student is unable to make their best effort for a particular class period or day, they are to notify the teacher and agree upon an acceptable plan for that day or period

Midterm and Finals Make-up Policy:

Make-ups for midterm and final exams will be permitted with a doctor's note documenting student illness.

Academic Dishonesty

The two most common kinds of academic dishonesty are cheating and plagiarism. Cheating is the act of obtaining or attempting to obtain credit for academic work through the use of dishonest, deceptive or fraudulent means (see examples below). Plagiarism is representing the work of someone else as your own and submitting it for any purpose (see examples below).

It is your responsibility to know what constitutes academic dishonesty. As a student at Delta High School, you are expected to refrain from the behavior outlined below. If you are unclear about a specific situation, speak to your instructor. The following list exemplifies some of the activities defined as academic dishonesty:

Cheating

Copying, in part or in whole, from someone else's writing, test, exam, project, or paper

Submitting work presented previously in another course, unless approved by the teacher

Altering or interfering with grading

During an exam or other class activity, using or consulting any sources, electronic equipment, including cell phones and PDAs, or materials unless approved by the instructor

Committing other acts that defraud or misrepresent their learning

Plagiarism

Incorporating the ideas, words, phrases, sentences, paragraphs or parts of another person's writings, without giving appropriate credit, and representing the product as your own

Representing another's artistic or scholarly works such as musical compositions, computer programs, photographs, paintings, drawings or sculptures as your own

Submitting a paper purchased from a research or term paper service, including the internet;

Undocumented Web source usage.

Other Specific Examples of Academic Dishonesty

Purposely allowing another student to copy from your paper during a test

Giving or selling your homework, term paper or other academic work to another student to plagiarize

Having another person submit any work in your name

Lying or misrepresenting your work to a teacher to improve your grade

Stealing tests

Forging signatures on documents

Cell Phone Policy:

Students will not have access to their cell phone/communication devices during their school day. Upon arriving to school, students must turn off their phones and put them away. If a student does not follow these guidelines, their phone will be turned in to the office and parent/guardian will be called in for a conference with the principal or dean.

Computer Use Policy:

Delta provides internet access for all students. The purpose of providing internet access at school is to enhance the delivery of educational material and communication and to serve as an essential tool for student research projects. In addition to access to the internet, students will be provided with access to software programs to increase their understanding of technology while learning. All students are expected to follow the Computer Use Rules posted in the classrooms and as explained by the Delta staff. Failure to do so will result in CFRs and/or behavior contracts. All parents and students will be required to sign an Acceptable Computer Use Agreement that was adapted from Santa Cruz City Schools.

Consultation, Cooperation and Coordination with other School Site Councils or School Safety Plan Committees

Delta's principal attended several Incident Command trainings at the county office of education and is a member of the county LGBTQ task force.

Bullying Prevention – BP 5131.2

As documented in Board Policy 5131.2, the Board of Education is committed to creating a safe learning and working environment for all students and employees. The Board of Education recognizes the harmful effects of bullying on student learning and school attendance and desires to provide safe school environments that protect students from physical and emotional harm. District employees shall establish student safety as a high priority and shall not tolerate bullying of any student.

No student or groups of students shall, through physical, written, verbal, or other means, harass, sexually harass, threaten, intimidate, cyberbully, cause bodily injury to, or commit hate violence against any other student or school personnel. Board Policy 5131.2 is included in the Appendix.

Strategies and programs unique to Delta High School at Cabrillo College that prevent bullying for all students, including LGBTQ students.

QSA (Queer Straight Alliance), training on identifying and reporting harassment for students and staff

Positive School Climate – BP 5137

As documented in Board Policy 5137, the Board of Education desires to enhance student learning by providing an orderly, caring, and nurturing educational and social environment in which all students can feel safe and take pride in their school and their achievements. The school environment should be characterized by positive interpersonal relationships among students and between students and staff.

The district's curriculum shall include age-appropriate character education which includes, but is not limited to, the principles of equality, human dignity, mutual respect, fairness, honesty, and citizenship. The Superintendent or designee may develop other strategies to enhance students' feelings of connectedness with the schools, such as campus beautification projects, graffiti removal, development of extracurricular activities and after-school programs, pairing of adult mentors with individual students, recognition of student achievement, and encouragement of strong family and community involvement in the schools. Board Policy 5137 is included in the Appendix.

Describe strategies and programs that this school uses to promote a positive school climate here:

Delta has a full-time social-emotional counselor and an advisory program to support students with mental wellness, academic achievement, and overall well-being.

Strategies and programs unique to Delta High School at Cabrillo College that create a positive school climate for all students, including LGBTQ students.

Uniform Complaint Procedure – BP 1312.3

As documented in Board Policy 5137, the Board of Education recognizes that the district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The Board encourages early resolution of complaints whenever possible. To resolve complaints which may require a more formal process, the Board adopts the uniform system of complaint processes specified in 5 CCR 4600-4670 and the accompanying administrative regulation. Board Policy 1312.3 is included in the Appendix.

Strategies and programs unique to Delta High School at Cabrillo College that encourage early resolution of complaints for all students, including LGBTQ students.

Delta has an anonymous complaint button on the website and the uniform complaint procedure is posted throughout the school.

Protocols to Address Mental Health Care of Pupils Who Have Witnessed a Violent Act

Pupils who have witnessed a violent act at school or at a school-sponsored activity, while going to or coming from school or a school sponsored activity, or during a lunch period on or off campus, will need attention to address their mental health. Witnessing violence and being a victim of violence at school have been found both positively and significantly associated with child psychological trauma symptoms and self-reported violent behavior, even after controlling for the effects of various demographic factors. Serious emotional and behavioral consequences can occur for students who are merely witnesses to violence (Flannery, D. J., Wester, K. L., & Singer, M. I., 2004).

On Fridays during staff meetings, Delta discusses students of concern. The Care Team, comprised of the the principal, social emotional counselor, lead teacher, and advisors of students of concern meet to problem-solve and discuss ways to support the students.

Procedures for Safe Ingress and Egress of Pupils, Parents, and School Employees to and from school

In an effort to assure the safety and welfare of students, parents, and visitors to Delta High School at Cabrillo College, the following procedures should be followed when traveling to and from the school site:

- Daily Bus Drop-off & Pick-up at School:
- Students Walking to School:

- Students and Adults visiting the school site after hours or on weekends:

Students do not take a bus directly to Delta, but get off at the Cabrillo stop on Soquel and walk to Delta. While on the Cabrillo campus, students must follow the safety guidelines of the school including but not limited to: no smoking or drugs, no skateboarding, no weapons.

Once students arrive on campus they are considered Delta's responsibility and may not leave the campus boundary without permission from a parent. The parking lot, Cabrillo fields, and surrounding area are considered off-campus and students must sign out at the office to visit any of these places.

Adults on campus must sign-in before visiting classrooms.

Appendix

Board Policy 5141.4 Child Abuse Prevention and Reporting

Board Policy 3516 Emergencies and Disaster Preparedness

Board Policy 5144.1 Suspension and Expulsion/Due Process

Board Policy 4158 Employee Security/Teacher Notification

Board Policy 5145.3 Nondiscrimination/Harassment

Board Policy 5132 Dress and Grooming

Board Policy 5144 Discipline

Board Policy 5131.2 Bullying Prevention

Board Policy 5137 Positive School Climate

Board Policy 1312.3 Uniform Complaint Procedure